

**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY - Region 10**  
**Agayan de Oro (Bugo) School of Arts and Trades**  
**INDICATIVE FY 2024 ANNUAL PROCUREMENT PLAN - NON-CSE**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	GOP	SSP	
<b>A. COMMON USE SUPPLIES AND EQUIPMENT</b>													
Part 1 - COMMON USE SUPPLIES AND EQUIPMENT (AVAILABLE AT PROCUREMENT SERVICE)													
5020301000	Common Supplies and Equipment Available at Procurement Service	COBSAT	NO	NP- 53.5 Agency to Agency	N/A	N/A	February, May, August, November	February, May, August, November	GOP	8,777,136.84		8,777,136.84	
Part 2 - OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER													
5020301000	Common Supplies and Equipment Not Available at Procurement Service	COBSAT	NO	52. Shopping	N/A	N/A	February, May, August, November	February, May, August, November	SSP	4,703,160.00		4,703,160.00	
5020321002	Semi-Expendable Office Equipment Expenses	COBSAT	NO	52. Shopping	N/A	N/A	as the need arises	as the need arises	SSP	2,027,000.00		2,027,000.00	
5020321003	Semi-Expendable ICT Equipment Expenses	COBSAT	NO	52. Shopping	N/A	N/A	as the need arises	as the need arises	SSP	178,000.00		178,000.00	
5020322001	Semi-Expendable Furnitures and Fixtures Expenses	COBSAT	NO	52. Shopping	N/A	N/A	as the need arises	as the need arises	SSP	200,000.00		200,000.00	
5020399000	Corporate Tokens/Plaques (Notebook, Ballpen, Mugs, Umbrella, Tote bag, Jacket, T-shirts/ Polo Shirts, Leis & etc.)	COBSAT	NO	52. Shopping	N/A	N/A	March, August, November	March, August, November	SSP	200,000.00		200,000.00	
<b>B. SUPPLIES AND MATERIALS EXPENSES</b>													
50203020 00	Accountable Forms	COBSAT	NO	NP- 53.5 Agency to Agency	N/A	N/A	October	October	SSP	30,000.00		30,000.00	
50203070 00	Drugs and Medicines	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	quarterly	quarterly	SSP	150,000.00		150,000.00	
50203990 00	Other Supplies and Materials Expenses	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GOP	360,000.00	360,000.00		
50203090 00	Fuel, Oil and Lubricants Expenses	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	monthly	monthly	GOP	300,000.00	300,000.00		
<b>C. PRINTING/ PUBLICATIONS</b>													
5029902000	Printing of Annual Report/ Brochures/ Tarpaulins & etc.	COBSAT	NO	NP- 53.9 Small	N/A	N/A	as the need	as the need	SSP	50,000.00		50,000.00	
<b>D. EVENTS MANAGEMENT</b>													
5029903000	Catering Services for various meetings/programs	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	SSP	90,000.00		90,000.00	
<b>E. PREVENTIVE REPAIRS AND MAINTENANCE</b>													
5021304001	Repairs and Maintenance - Buildings	COBSAT	NO	NP- 53.9 Small	N/A	N/A	as the need	as the need	SSP	5,000,000.00		5,000,000.00	
5021305002	Repairs and Maintenance - Office Equipment	COBSAT	NO	NP- 53.9 Small Value	N/A	N/A	as the need arises	as the need arises	SSP	300,000.00		300,000.00	
5021305003	Repairs and Maintenance - ICT Equipment	COBSAT	NO	NP- 53.9 Small Value	N/A	N/A	as the need arises	as the need arises	SSP	400,000.00		400,000.00	
5021306001	Repairs and Maintenance - Motor Vehicles	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	quarterly	quarterly	SSP	1,000,000.00		1,000,000.00	
5021307000	Repairs and Maintenance - Furniture and Fixtures	COBSAT	NO	NP- 53.9 Small Value	N/A	N/A	as the need arises	as the need arises	SSP	250,000.00		250,000.00	
50213050 14	Repairs and Maintenance - Technical and Scientific Equipment	COBSAT	NO	NP- 53.9 Small Value	N/A	N/A	as the need arises	as the need arises	SSP	150,000.00		150,000.00	
<b>F. OTHER MISCELLANEOUS EXPENSE</b>													
5029999002	Other Maintenance and Operating Expenses	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	SSP	200,000.00		200,000.00	
<b>G. TRAINING AND SCHOLARSHIP EXPENSES</b>													
50202010 00	Training Expenses	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	monthly	monthly	SSP	6,000,000.00	1,000,000.00	5,000,000.00	
<b>H. TRAVELLING EXPENSES</b>													
50201010 00	Traveling Expenses - Local	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GOP	550,000.00	150,000.00	400,000.00	
<b>I. UTILITY EXPENSES</b>													
50204010 00	Water Expenses	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	monthly	monthly	GOP	200,000.00	200,000.00		

50204020 00	Electricity Expenses	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	monthly	monthly	GOP	200,000.00	200,000.00		
<b>J. TELEPHONE EXPENSES</b>													
50205020 01	Mobile	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	monthly	monthly	GOP	15,000.00	15,000.00		
50205020 02	Landline	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	monthly	monthly	GOP	15,000.00	15,000.00		
50205030 00	Internet Subscription Expenses	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	monthly	monthly	GOP	50,000.00	50,000.00		
<b>K. GENERAL SERVICES</b>													
50212030 00	Security Services	COBSAT	YES	Public Bidding	N/A	N/A	monthly	monthly	GOP	150,000.00	150,000.00		
<b>L. TAXES, INSURANCE PREMIUMS AND OTHER FEES</b>													
5021501001	Taxes, Duties and Licenses	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	monthly	monthly	GOP	3,000.00	3,000.00		
5021502000	Fidelity Bond Premiums	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	monthly	monthly	GOP	14,000.00	14,000.00		
5021503000	Insurance Expenses	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	monthly	monthly	GOP	170,000.00	170,000.00		
										31,732,296.84	2,627,000.00	29,105,296.84	



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BAC Secretariat



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