

**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY - Region 10**  
**Cagayan de Oro (Bugo) School of Arts and Trades**  
**INDICATIVE FY 2023 ANNUAL PROCUREMENT PLAN - NON-CSE**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement Posting of IBREI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	GOP	SSP	
<b>A. COMMON USE SUPPLIES AND EQUIPMENT</b>													
Part 1. COMMON USE SUPPLIES AND EQUIPMENT (AVAILABLE AT PROCUREMENT SERVICE)													
1040101001	Common Supplies and Equipment Available at Procurement Service	COBSAT	NO	NP- 53.5 Agency to Agency	N/A	N/A	February, May, August, November	February, May, August, November	GOP	2,894,842.00	2,894,842.00		
Part 2. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER													
1040101001	Common Supplies and Equipment Not Available at Procurement Service	COBSAT	NO	52. Shopping	N/A	N/A	February, May, August, November	February, May, August, November	SSP	1,470,480.00		1,470,480.00	
5020321002	Semi-Expendable Office Equipment Expenses	COBSAT	NO	52. Shopping	N/A	N/A	as the need arises	as the need arises	SSP	4,027,000.00		4,027,000.00	
5020321003	Semi-Expendable ICT Equipment Expenses	COBSAT	NO	52. Shopping	N/A	N/A	as the need arises	as the need arises	SSP	178,000.00		178,000.00	
5020322001	Semi-Expendable Furnitures and Fixtures Expenses	COBSAT	NO	52. Shopping	N/A	N/A	as the need arises	as the need arises	SSP	200,000.00		200,000.00	
5020399000	Corporate Tokens/Plaques (Notebook, Ballpen, Mugs, Umbrella, Tote bag, Jacket, T-shirts/ Polo Shirts, Lais & etc.)	COBSAT	NO	52. Shopping	N/A	N/A	March, August, November	March, August, November	SSP	200,000.00		200,000.00	
<b>B. SUPPLIES AND MATERIALS EXPENSES</b>													
50203020 00	Accountable Forms	COBSAT	NO	NP- 53.5 Agency to Agency	N/A	N/A	October	October	SSP	30,000.00		30,000.00	
50203070 00	Drugs and Medicines	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	quarterly	quarterly	SSP	150,000.00		150,000.00	
50203990 00	Other Supplies and Materials Expenses	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GOP	360,000.00	360,000.00		
50203090 00	Fuel, Oil and Lubricants Expenses	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	monthly	monthly	GOP	300,000.00	300,000.00		
<b>C. PRINTING/ PUBLICATIONS</b>													
5020902000	Printing of Annual Report/ Brochures/ Tarpaulins & etc.	COBSAT	NO	NP- 53.9 Small	N/A	N/A	as the need	as the need	SSP	50,000.00		50,000.00	
<b>D. EVENTS MANAGEMENT</b>													
5020903000	Catering Services for various meetings/programs	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	SSP	90,000.00		90,000.00	
<b>E. PREVENTIVE REPAIRS AND MAINTENANCE</b>													
5021304001	Repairs and Maintenance - Buildings	COBSAT	NO	NP- 53.9 Small	N/A	N/A	as the need	as the need	SSP	3,000,000.00		3,000,000.00	
5021305002	Repairs and Maintenance - Office Equipment	COBSAT	NO	NP- 53.9 Small Value	N/A	N/A	as the need arises	as the need arises	SSP	300,000.00		300,000.00	
5021305003	Repairs and Maintenance - ICT Equipment	COBSAT	NO	NP- 53.9 Small Value	N/A	N/A	as the need arises	as the need arises	SSP	400,000.00		400,000.00	
5021306001	Repairs and Maintenance - Motor Vehicles	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	quarterly	quarterly	SSP	500,000.00		500,000.00	
5021307000	Repairs and Maintenance - Furniture and Fixtures	COBSAT	NO	NP- 53.9 Small Value	N/A	N/A	as the need arises	as the need arises	SSP	250,000.00		250,000.00	
50213090 14	Repairs and Maintenance - Technical and Scientific Equipment	COBSAT	NO	NP- 53.9 Small Value	N/A	N/A	as the need arises	as the need arises	SSP	150,000.00		150,000.00	
<b>F. OTHER MISCELLANEOUS EXPENSE</b>													
5020999002	Other Maintenance and Operating Expenses	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	SSP	150,000.00		150,000.00	
<b>G. TRAINING AND SCHOLARSHIP EXPENSES</b>													
50202010 00	Training Expenses	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	monthly	monthly	SSP	37,935,659.13		37,935,659.13	
<b>H. TRAVELLING EXPENSES</b>													
50201010 00	Traveling Expenses - Local	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GOP	1,470,000.00	1,470,000.00		
<b>I. UTILITY EXPENSES</b>													

60204010 00	Water Expenses	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	monthly	monthly	GOP	200,000.00	200,000.00		
60204020 00	Electricity Expenses	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	monthly	monthly	GOP	1,200,000.00	1,200,000.00		
<b>J. TELEPHONE EXPENSES</b>													
60205020 01	Mobile	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	monthly	monthly	GOP	22,000.00	22,000.00		
60205020 02	Landline	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	monthly	monthly	GOP	15,000.00	15,000.00		
60205030 00	Internet Subscription Expenses	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	monthly	monthly	GOP	145,000.00	145,000.00		
<b>K. GENERAL SERVICES</b>													
60212030 00	Security Services	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	monthly	monthly	GOP	350,000.00	350,000.00		
<b>L. TAXES, INSURANCE PREMIUMS AND OTHER FEES</b>													
	Taxes, Duties and Licenses	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	monthly	monthly	GOP	3,000.00	3,000.00		
	Fidelity Bond Premiums	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	monthly	monthly	GOP	14,000.00	14,000.00		
	Insurance Expenses	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	monthly	monthly	GOP	170,000.00	170,000.00		
										56,224,981.13	7,143,842.00	49,081,139.13	



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BAC Secretariat



JEYSON J. RENDON  
Accountant



JOVY MAY G. MABAO  
BAC Chairperson



GNA V. DAYHAM  
Head of the Procuring Entity

