

**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY - Region 10**  
**Cagayan de Oro (Bugo) School of Arts and Trades**  
**FY 2021 UPDATED ANNUAL PROCUREMENT PLAN (1st SEMESTER)**

Code (UACS/PA P)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	ABC (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract signing		Total	General Fund (101)	SSP	
<b>COMPLETED PROCUREMENT ACTIVITIES</b>												
<b>A. COMMON USE SUPPLIES AND EQUIPMENT</b>												
	1. Common Use Office Supplies available at Procurement Service	COBSAT	NP- 53.5 Agency to Agency	N/A	N/A	January 2021	1/20/2021	SSP	20,000.00		20,000.00	
	2. Other Items not available at PS but regularly purchased from other sources	COBSAT	52.1b (Shopping)	N/A	N/A	March 2021	2/24/2021	SSP	161,432.00		161,432.00	
	3. Other Items not available at PS but regularly purchased from other sources	COBSAT	52.1b (Shopping)	N/A	N/A	March 2021	4/15/2021	SSP	154,550.00		154,550.00	
									<b>335,982.00</b>			
<b>B. OTHER SUPPLIES AND MATERIALS</b>												
	1. Purchase of Sliding Window for Job Referral office use	COBSAT	NP- 53.9 Small Value Procurement	N/A	N/A	January 2021	1/18/2021	GF 101	30,000.00	30,000.00		
	2. Purchase of LED bulbs for various shops and offices	COBSAT	NP- 53.9 Small Value Procurement	N/A	N/A	March 2021	3/11/2021	SSP	60,000.00		60,000.00	
	3. Purchase of electrical materials for additional lighting of shops	COBSAT	NP- 53.9 Small Value Procurement	N/A	N/A	March 2021	3/17/2021	GF 101	8,400.00	8,400.00		
	4. Purchase of Other Supplies and Materials	COBSAT	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GF & SSP	298,830.00	46,810.00	252,020.00	
									<b>397,230.00</b>			
<b>C. EQUIPMENT</b>												
	1. Purchase of 1 unit Air conditioner for Bookkeeping shop	COBSAT	NP- 53.9 Small Value Procurement	N/A	N/A	March 2021	3/12/2021	GF 101	30,000.00	30,000.00		
	2. Purchase of hot and cold water dispenser for Admin office use	COBSAT	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GF 101	10,000.00	10,000.00		
	3. Purchase of 2 units Printer for VSA and Accountant use	COBSAT	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	SSP	30,000.00		30,000.00	
	4. Purchase of 1 unit Thermal scanner with alcohol dispenser	COBSAT	NP- 53.9 Small Value Procurement	N/A	N/A	January 2021	1/22/2021	GF 101	8,000.00	8,000.00		
	5. Purchase of Furnitures & Fixtures	COBSAT	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	SSP	57,500.00		57,500.00	
	6. Procurement of services for CCTV installation and system configuration of various shops	COBSAT	NP- 53.9 Small Value Procurement	N/A	N/A	February 2021	2/19/2021	GF 101	50,000.00	50,000.00		
	7. Purchase of Aircon and Refrigerator for VSA office and Bartending Shop	COBSAT	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	SSP	60,000.00		60,000.00	
	8. Purchase of TV for CCTV installation and Water Dispenser for Guesthouse use	COBSAT	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GF 101	61,000.00	61,000.00		
									<b>306,500.00</b>			
<b>D. TRAINING EXPENSES</b>												
	1. Purchase of Training Supplies and Materials	COBSAT	NP- 53.9 Small Value Procurement	N/A	N/A	Monthly	Monthly	SSP	996,550.00		996,550.00	
	2. Purchase of Tools and materials for shops	COBSAT	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	SSP	170,520.00		170,520.00	
									<b>1,167,070.00</b>			
<b>E. ICT OFFICE SUPPLIES</b>												
	1. Purchase of ICT Materials for wifi connection of various shops and offices	COBSAT	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	SSP	61,900.00		61,900.00	
									<b>61,900.00</b>			
<b>F. OFFICE SUPPLIES EXPENSES</b>												
	1. Risograph of Various Forms	COBSAT	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	SSP	6,000.00		6,000.00	
									<b>6,000.00</b>			
<b>G. REPAIRS AND MAINTENANCE</b>												
	1. Procurement of services for cleaning of all aircondition units	COBSAT	NP- 53.9 Small Value Procurement	N/A	N/A	March and June 2021	3/1/2021	SSP	13,100.00		13,100.00	
	2. Payment of service fee for repair of Espresso Machine	COBSAT	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	SSP	5,000.00		5,000.00	

	3. Payment of service fee for Aircondition unit	COBSAT	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	SSP	6,000.00		6,000.00	
	4. Payment of services for repairs and maintenance of school vehicle	COBSAT	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GF & SSP	37,560.00	10,000.00	27,560.00	
	<b>H. OTHER MAINTENANCE AND OPERATING EXPENSES</b>								<b>61,660.00</b>			
	1. Purchase of Other Materials for Maintenance and Operations	COBSAT	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GF & SSP	216,291.50	9,650.00	206,641.50	
	2. Purchase of supplies and materials for CCTV installation of various shops	COBSAT	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GF 101	270,500.00	270,500.00		
	3. Purchase of Ink Toner and Waste Drum for Accountant's printer	COBSAT	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	SSP	24,500.00		24,500.00	
	4. Purchase of Kyocera Printer parts and Ink cartridge for Accountant's use	COBSAT	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	SSP	3,500.00		3,500.00	
									<b>514,791.50</b>			
									<b>2,851,133.50</b>	<b>534,360.00</b>	<b>2,316,773.50</b>	

Prepared by:



**NERJIL MAE T. ACIERTO**  
BAC Secretariat

Certificate Funds Available/  
Certifies Appropriate Funds Available:



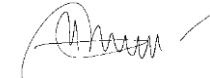
**DEANNE C. DAANO**  
Accountant I

Recommending Approval:



**JOVY MAY G. MABAO**  
BAC Chairperson

Approved:



**DR. EULOGIO P. SULLANO, JR.**  
Head of the Procuring Entity