


**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY - Region 10**  
**Cagayan de Oro (Bugo) School of Arts and Trades**  
**INDICATIVE ANNUAL PROCUREMENT PLAN for FY 2021**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)				Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	GF101	SSP	Trust Fund	
<b>A. COMMON USE SUPPLIES AND EQUIPMENT</b>														
<b>Part 1. COMMON USE SUPPLIES AND EQUIPMENT (AVAILABLE AT PROCUREMENT SERVICE)</b>														
1040101001	Common Supplies and Equipment Available at Procurement Service	COBSAT	NO	NP- 53.5 Agency to Agency	N/A	N/A	February, May, August, November	February, May, August, November	SSP	934,022.71		934,022.71		
<b>Part 2. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER</b>														
1040101001	Common Supplies and Equipment Not Available at Procurement Service	COBSAT	NO	52. Shopping	N/A	N/A	February, May, August, November	February, May, August, November	SSP	250,000.00		250,000.00		
5020321002	Semi-Expendable Office Equipment Expenses	COBSAT	NO	52. Shopping	N/A	N/A	as the need arises	as the need arises	SSP	100,000.00		100,000.00		
5020321003	Semi-Expendable ICT Equipment Expenses	COBSAT	NO	52. Shopping	N/A	N/A	as the need arises	as the need arises	SSP	450,000.00		450,000.00		
5020322001	Semi-Expendable Furnitures and Fixtures Expenses	COBSAT	NO	52. Shopping	N/A	N/A	as the need arises	as the need arises	SSP	150,000.00		150,000.00		
5020399000	Corporate Tokens/Plaques (Notebook, Ballpen, Mugs, Umbrella, Tote bag, Jacket, T-shirts/ Polo Shirts, Leis & etc.)	COBSAT	NO	52. Shopping	N/A	N/A	March, August, November	March, August, November	SSP	200,000.00		200,000.00		
<b>B. SUPPLIES AND MATERIALS EXPENSES</b>														
50203020 00	Accountable Forms	COBSAT	NO	NP- 53.5 Agency to Agency	N/A	N/A	October	October	SSP	30,000.00		30,000.00		
50203070 00	Drugs and Medicines	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	quarterly	quarterly	SSP	150,000.00		150,000.00		
50203990 00	Other Supplies and Materials Expenses	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	SSP	441,250.00	441,250.00			
<b>C. PRINTING/ PUBLICATIONS</b>														
5029902000	Printing of Annual Report/ Brouchures/ Tarpaulins & etc.	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	SSP	50,000.00		50,000.00		
<b>D. EVENTS MANAGEMENT</b>														
5029903000	Catering Services for various meetings/programs	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	SSP	82,500.00		82,500.00		
<b>E. PREVENTIVE REPAIRS AND MAINTENANCE</b>														
5021304001	Repairs and Maintenance - Buildings	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	SSP	300,000.00		300,000.00		
5021305002	Repairs and Maintenance - Office Equipment	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	SSP	150,000.00		150,000.00		
5021305003	Repairs and Maintenance - ICT Equipment	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	SSP	50,000.00		50,000.00		
5021306001	Repairs and Maintenance - Motor Vehicles	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	quarterly	quarterly	SSP	150,000.00		150,000.00		
5021307000	Repairs and Maintenance - Furniture and Fixtures	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	SSP	30,000.00		30,000.00		
50213050 14	Repairs and Maintenance - Technical and Scientific Equipment	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	SSP	100,000.00		100,000.00		


**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY - Region 10**  
**Cagayan de Oro (Bugo) School of Arts and Trades**  
**INDICATIVE ANNUAL PROCUREMENT PLAN for FY 2021**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)				Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	GF101	SSP	Trust Fund	
<b>F. OTHER MISCELLANEOUS EXPENSE</b>														
502999002	Other Maintenance and Operating Expenses	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	SSP	120,000.00		120,000.00		
<b>G. TRAINING AND SCHOLARSHIP EXPENSES</b>														
50202010 00	Training Expenses	COBSAT	NO	NP- 53.9 Small Value Procurement	N/A	N/A	monthly	monthly	SSP	657,500.00	157,500.00		500,000.00	
										4,395,272.71	598,750.00	3,296,522.71	500,000.00	

Prepared by:

  
**NERJIL MAE C. TORAYNO-ACIERTO**  
 BAC Secretariat

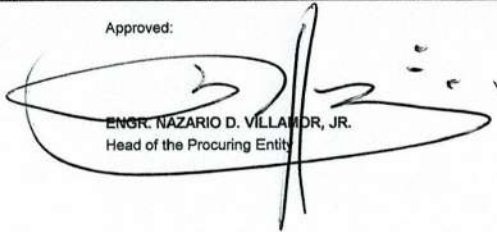
Certificate Funds Available/  
 Certifies Appropriate Funds Available:

  
**ELENA L. PARREÑO**  
 AO IV/ Budget Officer

Recommending Approval:

  
**JOVY MAY G. MABAO**  
 BAC Chairperson

Approved:

  
**ENGR. NAZARIO D. VILLAMOR, JR.**  
 Head of the Procuring Entity