

TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY - Region 10
Cagayan de Oro (Bugo) School of Arts and Trades
REVISED ANNUAL PROCUREMENT PLAN for FY 2018

Code (UACS/PA P)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	ABC (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract signing		Total	MOOE	CO	
A. COMMON USE SUPPLIES AND EQUIPMENT (AVAILABLE AT PROCUREMENT SERVICE)												
	A.1 Common Electrical Supplies	COBSAT	NP- 53.5 Agency to Agency	N/A	N/A	February, May, August, November	February, May, August, November	GoP	3,043.62	3,043.62		
	A.2 Common Office Supplies	COBSAT	NP- 53.5 Agency to Agency	N/A	N/A	February, May, August, November	February, May, August, November	GoP	293,774.08	293,774.08		
	A. 3 Common Office Divices	COBSAT	NP- 53.5 Agency to Agency	N/A	N/A	February, May, August, November	February, May, August, November	GoP	5,754.68	5,754.68		
	A.4 Common Janitorial Supplies	COBSAT	NP- 53.5 Agency to Agency	N/A	N/A	February, May, August, November	February, May, August, November	GoP	56,829.00	56,829.00		
	A.5 Common Office Equipment	COBSAT	NP- 53.5 Agency to Agency	N/A	N/A	February, May, August, November	February, May, August, November	GoP	256,049.34	256,049.34		
	A.6 Common Computer Supplies	COBSAT	NP- 53.5 Agency to Agency	N/A	N/A	February, May, August, November	February, May, August, November	GoP	11,476.28	11,476.28		
	A.7 Handbook on Procurement	COBSAT	NP- 53.5 Agency to Agency	N/A	N/A	February, May, August, November	February, May, August, November	GoP	48.13	48.13		
	A.8 Consumables	COBSAT	NP- 53.5 Agency to Agency	N/A	N/A	February, May, August, November	February, May, August, November	GoP	90,015.08	90,015.08		
B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER												
	B.1 Common Office Supplies	COBSAT	52.1b (Shopping)	as needed	as needed	as needed	as needed	GoP	52,240.00	52,240.00		
	B.2 Common Janitorial Supplies	COBSAT	Other Shopping	as needed	as needed	as needed	as needed	GoP	5,600.00	5,600.00		
	B.3 Common Office Equipment	COBSAT	52.1b (Shopping)	as needed	as needed	as needed	as needed	GoP	500,000.00	500,000.00		
	B.4 Common Computer Supplies	COBSAT	Other Shopping	as needed	as needed	as needed	as needed	GoP	120.00	120.00		
	B.5 Photographic or Filming or Video Equipment	COBSAT	52.1b (Shopping)	as needed	as needed	as needed	as needed	GoP	191,996.00	191,996.00		
	B.6 Cleaning Equipment and Supplies	COBSAT	Other Shopping	as needed	as needed	as needed	as needed	GoP	5,600.00	5,600.00		
	B.7 Lighting and Fixtures and Accessories	COBSAT	NP- 53.9 Small Value Procurement	as needed	as needed	as needed	as needed	GoP	28,800.00	28,800.00		
	B.8 Computer Equipment and Accessories	COBSAT	NP- 53.9 Small Value Procurement	as needed	as needed	as needed	as needed	GoP	22,500.00	22,500.00		
	B.9 Vehicle Maintenance Supplies and Materials	COBSAT	NP- 53.9 Small Value Procurement	as needed	as needed	as needed	as needed	GoP	20,000.00	20,000.00		
C. OTHERS												
	C.1 Communications											
	C.1.1 Landline	COBSAT	Direct Contracting	N/A	N/A	monthly	monthly	GoP	25,000.00	25,000.00		
	C.1.2 Postage and Courier Services	COBSAT	Direct Contracting	N/A	N/A	monthly	monthly	GoP	5,000.00	5,000.00		
	C.2 Power Consumption	COBSAT	Direct Contracting	monthly	monthly	monthly	monthly	GoP	600,000.00	600,000.00		
	C. 3 Water Utilities	COBSAT	Direct Contracting	monthly	monthly	monthly	monthly	GoP	100,000.00	100,000.00		
	C. 4 Water Utilities (Purified Drinking Water)	COBSAT	NP- 53.9 Small Value Procurement	monthly	monthly	monthly	monthly	GoP	12,960.00	12,960.00		
	C.5 Printing Services (Accountable Forms)	RO	NP- 53.5 Agency to Agency	as needed	as needed	as needed	as needed	GoP	20,000.00	20,000.00		
	C.6 Printing Services (Brochures, Newsletter, Publication, Tarpulin, etc.)	RO	NP- 53.9 Small Value Procurement	as needed	as needed	as needed	as needed	GoP	30,000.00	30,000.00		
	C.7 Tokens and Other Corporate Give Aways	RO	NP- 53.9 Small Value Procurement	as needed	as needed	as needed	as needed	GoP	20,000.00	20,000.00		
	C.8 Catering Services	RO	NP- 53.9 Small Value Procurement	as needed	as needed	as needed	as needed	GoP	100,000.00	100,000.00		
	C.9 Events Management (Conventions/Seminars, etc. <i>to be held at the Hotel</i>)	RO	NP- 53.10 Lease of Venue	as needed	as needed	as needed	as needed	GoP	50,000.00	50,000.00		
	C.10 Subscription											
	C.10.1 Newspapers/Magazine	RO	NP- 53.9 Small Value Procurement	monthly	monthly	monthly	monthly	GoP	8,500.00	8,500.00		
	C.10.2 Cable	RO	Direct Contracting	monthly	monthly	monthly	monthly	GoP	11,400.00	11,400.00		
	C.11 Miscellaneous	RO	NP- 53.9 Small Value Procurement	as needed	as needed	as needed	as needed	GoP	150,000.00	150,000.00		

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	C.12 Furnitures and Fixtures	RO	NP- 53.9 Small Value Procurement	as needed monthly	as needed monthly	as needed monthly	as needed monthly	GoP	95,000.00	95,000.00		
	C.13 Security Services	RO	Competitive Bidding	as needed monthly	as needed monthly	as needed monthly	as needed monthly	GoP	140,000.00	140,000.00		
	C.14 Labor Services	RO	NP- 53.9 Small Value Procurement	as needed	as needed	as needed	as needed	GoP	5,000.00	5,000.00		
	C.15 Transportation Services	RO	NP- 53.9 Small Value Procurement	as needed	as needed	as needed	as needed	GoP	20,000.00	20,000.00		
	C.16 Hotel Services	RO	NP- 53.9 Small Value Procurement	as needed	as needed	as needed	as needed	GoP	80,000.00	80,000.00		
	C.17 Preventive Repair and Maintenance											
	C.17.1 Building Supplies and Materials for repair & maintenance	RO	NP- 53.9 Small Value Procurement	as needed	as needed	as needed	as needed	GoP	10,000.00	10,000.00		
	C.17.2 Furniture & Fixtures Supplies and Materials for repair & maintenance	RO	NP- 53.9 Small Value Procurement	as needed	as needed	as needed	as needed	GoP	5,000.00	5,000.00		
	C.17.3 ICT Equipment Supplies and Materials for repair and maintenance	RO	NP- 53.9 Small Value Procurement	as needed	as needed	as needed	as needed	GoP	50,000.00	50,000.00		
									6,855,307.01			

Prepared by:



NERJIL MAE C. TORAYNO
 BAC Secretariat

Certificate Funds Available/
 Certifies Appropriate Funds Available:



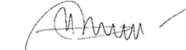
KAYE KASHKA G. IBARRA
 Accountant

Recommended for Approval:



GINA V. DAYHAM
 BAC Chairperson

Approved:



DR. EULOGIO P. SULLANO, JR.
 Head of the Procuring Entity